



# Mid-Michigan Leadership Academy

## MID-MICHIGAN LEADERSHIP ACADEMY BOARD OF DIRECTORS – MEETING MINUTES

Date: December 10, 2018  
 Time: 6:00 p.m.  
 Location: Mid-Michigan Leadership Academy  
 730 W. Maple St.  
 Lansing, Michigan 48906

### Mission Statement

*The mission of the Mid-Michigan Leadership Academy (MMLA) is to be a provider of top-quality education to a highly diverse student body. MMLA will prepare all students for success in college, equip them with the ability and desire for lifelong learning, and strengthen their civic, ethical, and moral values. MMLA will maintain high standards of efficiency and accountability throughout its operation.*

### AGENDA

Call to Order: 6:06 PM

| I. Roll Call         | Present | Absent | Virtual |
|----------------------|---------|--------|---------|
| Robert Macomber (RM) | X       |        |         |
| Versey Williams (VW) | X       |        |         |
| Nettavia Curry (NC)  |         |        | X       |
| Leigh Faith (LF)     | X       |        |         |

### II. Approval of Minutes

#### a. Approval of Board Meeting Minutes held on November 12, 2018

RM asks BOD to review. LF moves to accept as presented. No discussion.

Motion Moved: LF      Motion Seconded: VW      Vote: 3 Ayes 0 Nays      *passed*

#### b. Approval of Board Meeting Minutes held on November 27, 2018

RM asks BOD to review. VW moves to accept as presented. No discussion.

Motion Moved: VW      Motion Seconded: LF      Vote: 3 Ayes 0 Nays      *passed*

### III. Approval of Agenda (if items are added, they should be included under Other Business, after Unfinished Business)

RM asks BOD to review, add Closed Session into current item Va Finance Committee. NC requests agenda item "Protocol Discussion" RM to be added in January. VW moves to accept with addition of closed session to item Va. No discussion.

Motion Moved: VW      Motion Seconded: LF      Vote: 3 Ayes 0 Nays      *passed*

### IV. Administrator Report(s)

#### a. Financial Updates:

##### i. November 2018 Reports B. Hills, IISD

Cash flow is looking good, only non-routine items was approx. \$6k in Attorney Fees and payments to Shaw Winkler for Boiler Repair (pipes & pump connected to new boiler).

##### ii. Revised Budget Status Update T. Tenneriello, School Director

TT met with Finance Committee, currently looking at a \$120k deficit. We will meet again over the next few weeks and have a revision ready in January.

#### b. Educational Provider's Report T. Tenneriello, School Director

TT presents written EPR highlighting the Admin Conf/Retreat in November, Finals, and the Semi-Formal Clothing Drive. Lindsay Campeau (LC) gives HR update highlighting that the CMU audit went great and MMLA/Partner Solutions is 100% compliant.



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Continued...

V. Committee Report(s)

a. Finance Committee

VW – met with TT and Traci Cormier (TC) to look at options to balance the budget. Very Informative. LF - at this time request closed session to discuss written legal opinion from BOD’s law firm.

Enter closed session @ 6:23 PM

| Motion Moved: LF     | Motion Seconded: VW | Vote:  | 3 Ayes  | 0 Nays | <i>passed</i> |
|----------------------|---------------------|--------|---------|--------|---------------|
| Roll Call            | Present             | Absent | Virtual |        |               |
| Robert Macomber (RM) | X                   |        |         |        |               |
| Versey Williams (VW) | X                   |        |         |        |               |
| Nettavia Curry (NC)  |                     |        | X       |        |               |
| Leigh Faith (LF)     | X                   |        |         |        |               |

Return from closed session @ 7:12PM

| Roll Call            | Present | Absent | Virtual |  |  |
|----------------------|---------|--------|---------|--|--|
| Robert Macomber (RM) | X       |        |         |  |  |
| Versey Williams (VW) | X       |        |         |  |  |
| Nettavia Curry (NC)  |         |        | X       |  |  |
| Leigha Faith (LF)    | X       |        |         |  |  |

VW – CMU has reauthorized MMLA for another 5 years; with the current contract coming to a close our management contract is also closing and up for renewal. BOD, TT, and TC discuss specifics of current SABIS fees and contracted services. TC mentions potential of a one-time \$25k book credit for MMLA. LF inquires about standard fee structure. TT – varies across service providers, many less State Aid but doesn’t include curriculum or Student Management System. TC – comparing is good to see. VW asks BH if IISD could work on an RFP for specs/scope of work and pricing. TC – SABIS’s position is that we would not participate if MMLA goes to a formal bid process. BOD & TC discuss contents of a letter to inform staff. LF makes motion to request quotes and presentations for management services. Discussion: NC asks TC is SABIS would participate in presentations? TC – not sure what we would present differently. RM – SABIS does not need to present to be considered since it is an informal process. JT – hard to compare apples to apple as they are all unique, CMU may have some concerns about certain companies based on our experience.

| Motion Moved: LF | Motion Seconded: VW | Vote: | 3 Ayes | 0 Nays | <i>passed</i> |
|------------------|---------------------|-------|--------|--------|---------------|
|------------------|---------------------|-------|--------|--------|---------------|

~~b. Discussion: Committee Structure~~

VI. New Business

a. CMU Reauthorization

JT – congratulations on your 5 year reauthorization this is a result of the hard work from the BOD, Management, and Staff. There are still items that need to be submitted including a management contract. TC – hold off on submitting documents as some dependent upon new management contract. JT – change due date request would need to come from Board President. RM – ok.

VII. Unfinished Business

~~a. Discussion: SABIS Contract Renewal Discussion T. Cormier, SABIS~~

~~VIII. Public Comment (reserved for agenda items only)~~

IX. CMU Discussions J. Trout

Upcoming webinar, RSVP in email

~~X. Extended Public Comment (limited to 3 minutes per person on any item/matter not listed on the agenda)~~

XI. Adjournment: 8:02 PM

| Motion Moved: LF | Motion Seconded: VW | Vote: | 3 Ayes | 0 Nays | <i>passed</i> |
|------------------|---------------------|-------|--------|--------|---------------|
|------------------|---------------------|-------|--------|--------|---------------|



**MINUTES CERTIFICATION**

Minutes from December 10, 2018 Board Meeting to be approved on January 14, 2019.

Proposed minutes respectfully submitted

*Kelvin Stealy*  
Recording Secretary

12-17-2018  
Date

Approved by the Board of Directors

*Michael D. Cuss*  
Board Secretary

January 14, 2019  
Date